



Accrediting Commission of Career Schools and Colleges

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[www.accsc.org](http://www.accsc.org)

June 19, 2026

**ELECTRONIC DELIVERY**

[rkhan@pci-ed.com](mailto:rkhan@pci-ed.com)

Ray Khan  
Director  
PCI College  
17215 Studebaker Rd., Ste 310  
Cerritos, California 90703

**School #M070338**

Dear Mr. Khan:

At the February 2026 meeting, the Accrediting Commission of Career Schools and Colleges (“ACCSC” or “the Commission”) considered the Application for Renewal of Accreditation submitted by PCI College located in Cerritos, California. Upon review of the December 13, 2025 On-site Evaluation Report (“OER”) and the school’s response to that report, the Commission voted to place PCI College on **Warning** with a subsequent review scheduled for ACCSC’s August 2026 meeting. The reasons for the Commission’s decision and the Commission’s requirements for the school to demonstrate compliance are set forth below.

1. PCI College must demonstrate that the school is supervised by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a post-secondary educational institution in compliance with accrediting standards (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*). The on-site evaluation team observed that the school appeared disorganized and insufficiently prepared for the renewal of accreditation review. Upon arrival, administrative and instructional materials were not accessible. Although the visiting team ultimately received the required information and documentation during the two-day evaluation, the review indicated incomplete recordkeeping practices and a limited understanding of ACCSC’s *Standards of Accreditation*. In addition, the on-site evaluation team identified concerns regarding the school’s demonstrated ability to lead and manage a post-secondary educational institution in compliance with accrediting standards.

In response to the December 13, 2025 OER, PCI College provided information regarding the background and experience of Director Ray Khan and Program Director/Director of Education Dr. Amgad Salem, with 25 and 12 years of experience, respectively. The response also identifies the most recent California Association of Private Postsecondary Schools (“CAPPS”) trainings completed by each individual, including:

- ACCSC101 – Fulfilling the standards of accreditation (Mr. Kahn)
- LS101R – Do you manage or lead (Mr. Kahn)
- EL102 – Online teaching techniques (Dr. Salem)
- EL121 – Teaching skills and trades online (Dr. Salem)

The Commission found that these four trainings appeared to constitute the full extent of the ongoing development and training activities identified in support of the individuals’ respective roles at the school, and that the response did not provide additional detail or supporting information. The Commission therefore questioned whether the individuals’ prior experience and state-based ACCSC accreditation training are sufficient to demonstrate the ability to lead and manage an institution in compliance with accrediting standards. In addition, the school stated that:

*PCI College engages in ongoing evaluation of its administrative and academic practices to promote continuous improvement. Management reviews institutional data, student outcomes, and compliance indicators to inform planning and corrective actions when necessary. Findings from internal reviews, audits, and accrediting feedback are addressed through documented action plans and follow-up monitoring.*

*PCI College's institutional leadership demonstrates a commitment to ethical conduct, transparency, and student protection. Policies related to disclosures, grievance procedures, financial obligations, and student rights are clearly communicated and consistently enforced. Management ensures that students receive accurate information and appropriate support throughout their enrollment (January 15, 2026 PCI College Response, pg. 19).*

Despite this response, the Commission identified questions and concerns in all of the original items identified during the on-site evaluation as addressed in the remainder of this Warning letter. These include, but are not limited to, incomplete recordkeeping, a limited demonstrated understanding of ACCSC requirements, insufficient evidence of ongoing management and staff development, a lack of documented institutional assessment and improvement activities, delayed or unsupported responses to student satisfaction concerns, incomplete Program Advisory Committee documentation, and inadequate verification of faculty and administrator qualifications. Taken together, these concerns raise serious questions as to whether the school has demonstrated the administrative capacity necessary to lead and manage a post-secondary educational institution in sustained compliance with accrediting standards.

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. A description of the oversight mechanisms employed by the school's management team to monitor school operations for adherence to school policy and to accrediting standards;
- b. A justification as to why PCI College believes its management and administrative capacity is sufficient given the findings in the OER and in this Warning as well as a description of any changes that have been implemented as a result of these findings;
- c. Staff Personnel Reports for all administrative staff;
- d. An Organizational Chart listing all positions and names of personnel for each position;
- e. Supporting documentation of the implementation of any changes or improvements described above; and
- f. Any additional information that the school believes will assist the Commission in determining the school's compliance with accrediting standards.

Please note that the Commission will consider the school's ability to demonstrate compliance with areas outlined in this letter as an indicator of the adequacy of the management team.

2. PCI College must demonstrate that members of school management and administrative employees participate in ongoing development and training activities that support their particular roles in the school (*Section I(A)(3), Substantive Standards, Standards of Accreditation*). The school did not provide documentation demonstrating ongoing development and training for management and administrative employees. Specifically, the on-site evaluation team found that only 2 of 7 staff members (A.W. and A.G.) appear to have ongoing development and training. In response to the December 13, 2026 OER, PCI College provided two certificates for training for the 6 staff members and 3 faculty members. The

Commission found that these certificates indicate training that occurred January to March 2025 and October to December 2025. While the documentation indicates that members of the school management and administration employees participated in development and training activities in 2025, PCI College did not demonstrate that the school has a plan for how this training will be ongoing.

Additionally, the response includes the 2025 Operational Policies and Procedures manual that indicates that each staff member will have a “Staff Development Plan” and each faculty member will have a “Faculty Development Plan” that covers a one-year period. The policies and procedures further indicate that each staff member “should complete 10 hours of continuing education and attend a minimum of one trade association convention/seminar per year” (*Id.*, pg. 176). However, the trainings provided total only 8 hours per staff member and faculty member and the school did not provide any documentation for the required association convention/seminar.

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. The policies and procedures for ongoing development and training activities, highlighting any changes since the last response;
  - b. An Organizational Chart listing all positions and names of personnel for each position (as also required in response to Item #1 above);
  - c. The school’s Staff Development Plan for each current staff member;
  - d. The school’s Faculty Development Plan for each current faculty member;
  - e. Documentation for any activity that has been completed on each Staff Development Plan or Faculty Development Plan; and
  - f. Any additional information that the school believes will assist the Commission in determining the school’s compliance with accrediting standards;
3. PCI College must demonstrate that the school engages in significant and ongoing institutional assessment and improvement activities appropriate to the size and scale of the school’s operations and that support the management and administration of the school, as well as the quality of education provided (*Section I (B)(1), Substantive Standards, Standards of Accreditation*). Specifically, the on-site evaluation team found that PCI College did not demonstrate that the school obtains information from internal and external sources to validate its educational and administrative practices or to document and improve student learning and achievement. Although PCI College stated that this process occurs verbally, the school did not provide documentation demonstrating implementation of these activities.

In the January 15, 2026 Response, PCI College provided a copy of the school’s current 2025-2026 Institutional Assessment and Improvement Plan (“IAIP”); however, the school did not provide documentation demonstrating implementation of the activities identified in the IAIP. In addition, several items in the IAIP indicate that the school will use student surveys and Program Advisory Committees as assessment methods and as mechanisms for the review of results and analysis. As discussed in this Warning letter, the Commission has concerns regarding PCI College’s review and analysis of student survey results (see Item #4 below) and implementation of Program Advisory Committee recommendations (see Item #5 below).

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. The policies and procedures for the school’s institutional assessment and planning, highlighting any changes since the last response;
  - b. A copy of the school’s current institutional assessment and improvement activities;
  - c. A narrative depicting how the school seeks to obtain information internally and externally to validate the school’s educational and administrative practices and to document and improve the student learning and achievement;
  - d. Documentation of assessment and implementation activities appropriate to the size and scale of the school’s operations; and
  - e. Any additional information that the school believes will assist the Commission in determining the school’s compliance with accrediting standards.
4. PCI College must demonstrate that the school continually monitors and addresses student satisfaction and student needs for services (*Section VI (A)(5), Substantive Standards, Standards of Accreditation*). Results from the student survey conducted during the on-site evaluation identified the following areas of dissatisfaction:
- 24% dissatisfaction regarding training equipment and
- 40% dissatisfaction regarding the library/learning resource system.

In response to the December 13, 2025 OER, PCI College stated that the school “systematically evaluates factors impacting student satisfaction as part of its ongoing institutional effectiveness and continuous improvement process” (*Id.*, pg. 22) and that it collected student surveys in 2023, 2024, and 2025. The response includes an example spreadsheet summarizing student survey results by cohort, together with an assessment and institutional analysis comparing the 2023 baseline results with the 2024 and 2025 survey results.

The school further noted that the 2023 data reflects “no unfavorable responses,” while also acknowledging that the response volume was in fact limited. For the 2024 data, PCI College stated the following:

*Survey results from late 2024 demonstrate increased variability in student feedback. While certain operational areas such as Facilities and Student Services continued to receive generally favorable responses, the institution identified elevated unfavorable responses in several academic and instructional support areas. Specifically:*

- *Academic Progress reflected moderate to high unfavorable responses (approximately 50–67%), indicating student concerns related to course pacing, workload expectations, or academic support.*
- *Training Equipment and Library/Learning Resources showed elevated unfavorable responses, signaling potential gaps in instructional resources or student access to learning tools.*
- *Admissions and Financial Aid exhibited some fluctuation; however, these areas did not demonstrate consistent or systemic deficiencies.*

*Institutional leadership reviewed these results and identified the need for closer monitoring of academic delivery and instructional resources moving into 2025 (Id., pg. 23).*

The Commission noted that, despite these unfavorable responses, PCI College elected to only monitor the results rather than implement corrective actions. PCI College subsequently reported continued dissatisfaction in the 2025 survey results. With regard to those results, the school stated the following:

*The institution identified recurring unfavorable responses in the following areas:*

- *Academic Progress showed consistently high unfavorable responses throughout 2025, including several periods with unfavorable rates exceeding 70% and, in some cases, reaching 100%. These results indicate a need to evaluate curriculum sequencing, instructional pacing, student academic support, and learning outcome communication.*
- *Training Equipment reflected elevated unfavorable responses, frequently exceeding 50%, indicating student concerns regarding the adequacy, availability, or condition of instructional equipment.*
- *Library and Learning Resources showed moderate to high unfavorable responses (approximately 40–57%), suggesting a need to improve access to instructional materials and academic support resources.*
- *Overall Educational Experience tracked closely with the above categories, with unfavorable responses increasing during periods where academic and resource-related concerns were most pronounced (Id., pg. 24).*

In response to the 2025 survey results, PCI College stated that the school took corrective action:

*Consistent with ACCSC Standards of Accreditation related to institutional assessment and continuous improvement, the institution has taken and/or initiated the following actions:*

- *Increased administrative oversight of academic progress and instructional delivery, including curriculum review and enhanced monitoring of student outcomes.*
- *Initiated evaluation of training equipment and learning resources to ensure alignment with program objectives and student needs.*
- *Continued regular review of student satisfaction data to ensure timely identification of trends and implementation of corrective actions.*
- *Reinforced internal communication and accountability among academic and administrative leadership to ensure sustained compliance with accrediting standards (Id., pg. 25).*

As part of the response to the concerns with the school's institutional assessment and improvement planning, PCI College indicated that the school also implemented revisions to address student satisfaction, stating that:

*PCI College implemented revisions to its Institutional Assessment and Improvement Plan (IAIP) in response to the significance of assessment findings. Specifically, student satisfaction survey results consistently identified a need for additional instructional equipment to support effective learning. Although the College and the Program Advisory Committee (PAC) initially determined that the existing equipment met minimum instructional requirements, the recurring nature of student feedback indicated an opportunity for improvement.*

*As a result, PCI College concluded that the acquisition of additional equipment was warranted to enhance hands-on training and to better familiarize students with the types of equipment*

*commonly used in hospital and clinical environments. This decision reflects the College's commitment to responding to assessment data, strengthening instructional resources, and supporting student preparedness for employment, consistent with the continuous improvement process outlined in the IAIP (Id., pg. 21).*

However, the Commission found that, according to the school's own survey results, concerns regarding training equipment and the learning resource system were evident beginning in 2024; however, the school did not begin to initiate evaluation of these areas until 2025. The Commission further noted that the school's 2025 Program Advisory Committee minutes, submitted as part of the January 15, 2026 response, state that PAC members "recommended continued maintenance and planned upgrades to ensure alignment with industry technology and credentialing expectations" (*Id.*, pg. 423). The school's responses to both the March 2025 and October 2025 PAC equipment recommendations, however, indicate that the school intended to assess replacement needs and begin planning for acquisitions, rather than demonstrate that equipment changes had been implemented.

While PCI College now plans to utilize the updated ACCSC Student Survey at consistent and predetermined points for comparison in March, June, September, and December, the response does not provide sufficient details regarding the actions taken to improve student satisfaction.

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. An assessment of the factors impacting the rates of student satisfaction;
  - b. A description of the school's mechanisms for remaining attentive to student needs regarding the equipment and library/learning resource system;
  - c. An explanation as to how the strategies implemented by the school are intended to target those factors;
  - d. A description of how the school is measuring the effectiveness of those strategies.
  - e. A summary of the results from the student surveys administered since the response to the OER that includes the following:
    - i. A description of the student survey process and a copy of the survey instrument used;
    - ii. The number of responses as compared to the percentage of the current population;
    - iii. A detailed analysis of the student survey results with a particular focus on any results that show less than 80% satisfaction; and
    - iv. A detailed narrative of the school's plan to address any areas of student satisfaction, if applicable, and any other information to support the efforts made to enhance a student's experience at the school; and
  - f. Any additional information that the school believes will assist the Commission in determining the school's compliance with accrediting standards.
5. PCI College must demonstrate that the school Program Advisory Committees ("PAC") review and comment at least annually, on all required elements (*Section II (F)(4)(b) & Appendix III, Substantive Standards, Standards of Accreditation*). The on-site evaluation team found that school's PAC meeting minutes did not appear to consistently include a review and commentary in the areas of curriculum, program objectives, program length, student outcomes, and learning resources. In response to the

December 13, 2026 OER, PCI College submitted PAC minutes for meetings held on March 14, 2025 and October 17, 2025 for only the Diagnostic Medical Sonography programs did not provide 2025 PAC meeting minutes for the Bookkeeping Assistant (Diploma), Dental Assistant (Diploma), or Medical Assisting (Diploma) programs.

Upon reviewing the March 14, 2025 PAC meeting minutes, the Commission noted the following:

- Although the school submitted separate meeting minutes for the Diagnostics Medical Sonography (Bachelor of Applied Science) and the Diagnostics Medical Sonography (Associate of Applied Science) with separate commentary, both meetings occurred simultaneously;
- The “Call to Order” section states that the “Committee Chair called for a motion to approve the minutes from the previous Advisory Board meeting on March 14, 2025, however, that is the date of current meeting and not the previous meeting;
- The meeting minutes reference presenting data on enrollment, retention, graduation rates, credentialing outcomes, and graduate employment without providing details of what was presented; and
- The Diagnostics Medical Sonography (Bachelor of Applied Science) PAC meeting minutes reference “maintaining strong clinical partnerships” even though the school’s January 2026 – December 2026 catalog as included in the school’s response states “[c]linical education is completed at the associate degree level and is not part of the BAS curriculum” (*Id.*, pg. 512).

Upon reviewing the October 17, 2025 PAC meeting minutes, the Commission noted the following:

- Although the school submitted separate meeting minutes for the Diagnostics Medical Sonography (Bachelor of Science) the Diagnostics Medical Sonography (Associate of Applied Science), with separate commentary, both meetings occurred simultaneously. Additionally, the Diagnostic Medical Sonography (Ultrasound) (Certificate) program PAC review occurred concurrently, however, the school is approved for a Diagnostic Medical Sonographer (Diploma) program;
- The “Call to Order” section states that the “Committee Chair called for a motion to approve the minutes from the previous Advisory Board meeting on October 17, 2025, however, that is the date of current meeting and not the previous meeting;
- The meeting minutes reference presenting data on enrollment, retention, graduation rates, credentialing outcomes, and graduate employment without providing details of what was presented; and
- The Diagnostics Medical Sonography (Bachelor of Applied Science) PAC meeting minutes include a “Clinical Education Review” where the “Program Director provided updates on clinical site availability and student performance” (*Id.*, pg. 437), even though the school’s January 2026 – December 2026 catalog as included in the school’s response states “[c]linical education is completed at the associate degree level and is not part of the BAS curriculum” (*Id.*, pg. 512).

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. The school’s policies and procedures for utilizing PACs, highlighting any changes since the last response;
- b. Written and detailed minutes of PAC meetings held in 2026 for all of the school’s approved programs, that include:

- i. A description of all members in attendance (i.e., titles and affiliations) to include an annotation as to which PAC members represent the employment community and/or practitioners from the program area;
  - ii. The date, time, and location of the meeting(s);
  - iii. A comprehensive and clear description of the review of and commentary made by PAC members in compliance with *Section II (A)(4)(b)* and *Appendix III – Program Requirements, Substantive Standards, Standards of Accreditation*; and
  - iv. Evidence to show that the school gives consideration to the recommendations of the PAC; and
- c. Any additional information that the school believes will assist the Commission in determining the school's compliance with ACCSC's requirements in this regard.
6. PCI College must demonstrate that the school has a documented process in place to verify prior work experience and academic credentials of faculty and administrators (*Section III (A)(4), Substantive Standards, Standards of Accreditation*). Specifically, the school could not provide to the on-site evaluation team documentation confirming that any such verification process is in place. In response to the December 13, 2026 OER, PCI College explained that its policy is that all full-time and part-time faculty and staff are required to complete an Employment Application that is submitted to the School Director. The information on the Employment Application is verified by contacting each employer listed. The school's policy states that:

*The credential and employment verification process must be completed either (1) prior to the employee's start date or (2) within one month of the start date in the case of a late-hire faculty member. If an individual begins employment before verification is completed and the verification reveals inaccurate or unsubstantiated information, the individual will be terminated (Id., pg. 26).*

The Commission found that as the PCI College's policy allows the school to complete the employment verification process up to one month after the start date of class, the school has not demonstrated that the faculty member has the appropriate qualifications to be able to teach. In addition, PCI College stated that in January 2026 the school updated the faculty and staff employment and credential verification process to engage a third-party provider, 3<sup>rd</sup> Degree Screening, to verify academic credentials, employment history, and related qualifications. Although PCI College provided a list of faculty and administrators along with a signed agreement with 3<sup>rd</sup> Degree Screening, the school did not provide documentation to demonstrate implementation of the school's process for each faculty member and administrator.

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. The school's policies and procedures for verifying prior work experience and academic credentials, highlighting any changes since the last response;
- b. An explanation for how the school verifies prior work experience and academic credentials of faculty prior to instruction;
- c. A list of all current faculty and administrators and a completed ACCSC Faculty Personnel Report for each;
- d. Documentation to demonstrate that the school has verified prior work experience and academic credentials for each faculty member and administrator listed in (c.) above;

- e. Any additional information that the school believes will assist the Commission in determining the school's compliance with ACCSC's requirements in this regard.
7. PCI College must demonstrate that the school publishes a catalog that accurately portrays the school; its educational programs, resources and facilities; and policies and procedures (*Section IV (C)(1)(a), Substantive Standards, Standards of Accreditation*). Although the school provided the 2024 catalog, the on-site evaluation team noted various policies and procedures that do not align with the school's facility, resources, and programs offered. Specifically, the catalog:
- References class locations at the Satellite Campus in Gardena that has closed;
  - States that the Bachelor's in Applied Science is an "occupational degree, not an academic degree," however, ACCSC only references an occupational associate degree;
  - Does not reference the baccalaureate degree as online and indicates that the Bachelor's in Applied Science has a requirement for a clinical rotation that does not appear to be offered online and therefore the program would not be 100% online; and
  - Does not include the most contemporaneous iteration of the ACCSC Student Complaint/Grievance Procedure contained in the ACCSC Complaint Review Process Form.

In response to the December 13, 2025 OER, PCI College provided a revised catalog that removes the references to the satellite campus and includes the updated ACCSC Compliant information. With regard to the Bachelor in Applied Science, PCI College stated that this program "is a baccalaureate-level occupational degree, not a traditional academic or liberal arts degree" (*Id.*, pg. 31) and that this program is "consistent with ACCSC's mission and scope of accreditation" (*Id.*). However, ACCSC does not have an allowance for baccalaureate-level occupational degrees. While the Commission does have two classifications at the associate degree level – occupational and academic – the baccalaureate degree offers no such distinction. In addition, the Commission noted that the upper-level general education courses are 5.5 or 6.0 semester credit hours which do not appear to conform to generally accepted practices in higher education (*Section II (A)(3)(a)(ii), Substantive Standards, Standards of Accreditation*). Additionally, in reviewing the course descriptions as listed in the catalog, the Commission questioned how these courses are upper-level and why the course design of the upper-level general education coursework is 5.5 and 6.0 semester credit hours when the lower-level general education courses are 2.5 and 4.0 semester credit hours.

With regard to whether the baccalaureate degree is offered as a 100% online program, the response states that:

*PCI College affirms that the Bachelor of Applied Science (BAS) in Diagnostic Medical Sonography is a degree-completion program in which all coursework required beyond the Associate of Applied Science degree is delivered 100% online, with all clinical education completed at the associate degree level and no clinical or externship components are included in the BAS program (Id., pg. 32).*

However, the admissions information on page 15 of the January 2026 – December 2026 catalog includes information for "Online Education Program Applicants" and states that this "applies only to general education courses for Diagnostic Medical Sonography A.A.S." (*Id.*, pg. 460) and the section for the Bachelor of Applied Science Degree Completion program directly underneath this section makes no reference to the baccalaureate degree delivered as 100% online. As such, it is unclear that students are informed of the program offerings in an online environment.

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. An updated catalog highlighting any changes since the last submission;
  - b. An explanation regarding how the Bachelor of Applied Science meets the ACCSC requirements for an academic bachelor degree program;
  - c. An Outline of a Degree Program for the Diagnostic Medical Sonography Bachelor of Applied Science;
  - d. An explanation regarding the course design for the upper-level general education coursework to include how the school identified distinct levels of education and training (i.e., lower-level and upper-level courses);
  - e. A justification for the 5.5 and 6.0 semester credit hour upper-level general education courses;
  - f. Course syllabi for each of the upper-level general education courses; and
  - g. Any additional information that the school believes will assist the Commission in determining the school's compliance with accrediting standards.
8. PCI College must demonstrate that the school follows all applicable federal and state requirements (*Section I(D)(3), Rules of Process and Procedure, Standards of Accreditation*). Specifically, the school appears to have been unaware of required Title IX disclosures required by the U.S. Department of Education as well as the Illness Injury Prevention Program (IIPP) required by Title 8 of the California Code of Regulations (T8CCR) Section 3203 required by all California employers by the Department of Industrial Relations. In response to the December 13, 2026 OER, PCI College "affirms that it maintains a comprehensive and systematic framework to ensure ongoing compliance with all applicable federal and state regulations" (*Id.*, pg. 28). Additionally, the school stated that the administrative staff and faculty will attend an in-person training on July 10, 2026 on the "policy and procedures related to Title IX, Illness & Injury Prevention Program, and review of new operational policies and procedures" (*Id.*). While the response includes a copy of the policies and states that faculty and staff received a formal announcement of the meeting, the response does not include any further information regarding the training.

Based on the foregoing, the Commission directs PCI College to submit the following:

- a. A description of the topics covered in the July 10, 2026 training;
  - b. Documentation that faculty and staff completed the training; and
  - c. Any additional information that the school believes will assist the Commission in determining the school's compliance with ACCSC's requirements in this regard.
9. PCI College must demonstrate that all submissions and notifications to the Commission are organized and prepared in accordance with any specific instructions issued by the Commission (*Section I(H)(1), Rules of Process and Procedure, Standards of Accreditation*). The on-site evaluation team noted that the school did not submit a retention chart for programs that do not have a graduation rate or employment rate. Specifically, the 2024 Annual Report includes Graduation and Employment Charts with no graduates and no graduates employed. In response to the December 13, 2025 OER, PCI College stated that the school has reviewed the instructions and will ensure that in the future the appropriate charts are submitted. However, the response does not include any information on the retention data that should have been submitted as part of the 2024 Annual Report. As the 2025 Annual Report also did not

include the required retention date, the Commission directs PCI College to provide Retention Charts, as appropriate, for the 2025 Annual Report.

10. The on-site evaluation team noted that the following programs were not operational at the time of the evaluation:

- Bookkeeping Assistant (Diploma)
- Dental Assistant (Diploma)
- Medical Assisting (Diploma)

ACCSC's Rules of Process and Procedure state that "where a program has not had any enrollments or graduates for 24 months, the Commission may, at its discretion, request additional supporting information from the school to determine whether it has maintained the capacity to offer the program" (*Section IV (E)(6)(f), Rules of Process and Procedure, Standards of Accreditation*).

In response to the December 13, 2025 OER, PCI College stated that the school "intends to continue offering Bookkeeping Assistant (Diploma), Dental Assistant (Diploma), and Medical Assisting (Diploma) programs" (*Id.*, pg. 33). While the school provided a list of supplies for each program and stated that it has qualified instructors ready for when the programs are offered, the school did not provide an estimated start date for the next enrollments. Given that the school has not reported any students in Bookkeeping Assistant (Diploma) Dental Assistant (Diploma) programs since the 2022 Annual Report, over three years ago, and for the Medical Assisting (Diploma) program since the 2024 Annual Report, the Commission questioned whether the equipment remains current and whether the school maintains the capacity to offer the programs.

Based on the foregoing, the Commission directs the school to submit information regarding the status of each program, as follows:

- a. If the school intends to discontinue the program, the school must submit documentation demonstrating that the school has uploaded to ACCSC's College 360 database, the applicable Notice of Discontinued Programs or Programmatic Teach Out Plan Approval Form (available at [accsc.org](http://accsc.org)) for each program, in accordance with the instructions and provide a copy of the submission with the response to this report (*Section IV (F)(3)(a), Rules of Process and Procedure, Standards of Accreditation*) or
- b. If the school intends to continue offering the program, the school must provide an explanation with evidence as to how the school has maintained the capacity to offer the program in the areas of equipment, facilities, faculty, curriculum, and learning resource system as necessary to successfully deliver the program as well as 2026 PAC meeting minutes and an estimated next enrollment date.

**Warning Restrictions:**

Pursuant to *Section VII (K)(7), Rules of Process and Procedure, Standards of Accreditation*, the Commission will not consider substantive changes, a change of location/relocation, or additions (i.e., separate facilities, new programs) to a school or its separate facilities while the school is under a Warning.

**Notification to Students** - (*Section VII (K)(6) Rules of Process and Procedure, Standards of Accreditation*)

Within **seven days** of receipt of the Warning notification and for the duration of that action, the school must:

- a. Inform current and prospective students in writing that the school has been placed on Warning and provide such notice on the school's website;
- b. Provide a summary that accurately describes the reasons for the Warning; and
- c. Provide the uniform resource locator (URL) where the Commission's summary of the Warning can be obtained from the Commission website.

**Within 10 days the school must upload a copy of the notice provided to students to ACCSC's College 360 Database (directions below).**

**Response Requirements:**

By applying for accreditation, a school accepts the obligation to demonstrate continuous compliance with the *Standards of Accreditation*. While the Commission employs its own methods to determine a school's compliance with accrediting standards, the burden rests with the school to establish that it is meeting the standards. The Commission's deliberations and decisions are made on the basis of the written record and thus a school must supply the Commission with complete documentation of the school's compliance with accrediting standards.

PCI College must provide a response to the items expressed above that provides the information requested along with any additional information that the school believes supports a demonstration of compliance with accrediting standards.<sup>1</sup> If the school's response contains documentation that includes personal or confidential student or staff information that is not required for the Commission's review (e.g., social security numbers, dates of birth, etc.), please remove or redact that information.

PCI College must upload the school's electronic response directly to ACCSC's College 360 Database. The ACCSC College 360 database can be accessed by [clicking here](#). Please note that the password utilized by the institution to access the Annual Report Portal is the same to access the School Submission section of the College 360 database.

Keep in mind, the school's response must be prepared in accordance with ACCSC's **ACCSC Instructions for Electronic Submission** (e.g., prepared as one Portable Document Format ("PDF") file that has been prepared using Adobe Acrobat software (version 8.0 or higher) and which has a .pdf extension as part of the file name). The school will receive an e-mail confirmation that the file has been received within 24 hours of the submission.

The school's response must also include a signed certification attesting to the accuracy of the information and be received in the Commission's office **on or before July 20, 2026**. If a response, the required fee,<sup>2</sup> and the certificate of attesting to the accuracy of the information is not received in the Commission's office **on or before July 20, 2026**, the Commission will consider further appropriate action.

For assistance with the password or for any other questions regarding the electronic submission requirements, please contact Maurice Gatewood at [mgatewood@accsc.org](mailto:mgatewood@accsc.org) or 703.247.4525. Please note

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<sup>1</sup> ACCSC has resources for submitting a well-documented and organized response for Commission consideration. As a reminder *Section I (H)(1) Rules of Process and Procedure, Standards of Accreditation*, states that all submissions and notifications must be organized as required by the **ACCSC Instructions for Electronic Submission**. More information is available on the **ACCSC website** under **Forms and Reports**.

<sup>2</sup> ACCSC assesses a \$500 processing fee to a school placed on Warning.

that any password requests to access College 360 must be made by the school director, or designated member of the school's management team, via e-mail.

For assistance or additional information, please contact Alicia DeMartini at 703.625.7846 or [ademartini@accsc.org](mailto:ademartini@accsc.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Michale S. McComis". The signature is fluid and cursive, with a large initial "M" and "S".

Michale S. McComis, Ed.D.  
Executive Director

Encl.: Public Disclosure – Summary of Grounds for Warning Action



Accrediting Commission of Career Schools and Colleges

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## ACCSC DISCLOSURE OF COMMISSION ACTION SUMMARY OF GROUNDS FOR WARNING ACTION

**PCI College (School #M070338)  
17215 Studebaker Rd., Ste 310  
Cerritos, California 90703**

**June 19, 2026**

The Accrediting Commission of Career School and Colleges has issued a Warning to PCI College located in Cerritos, California. Pursuant to ACCSC's *Rules of Process and Procedure*, the Commission will publish a summary of the reasons for the Warning. The school has an opportunity to submit a response to demonstrate corrective action regarding the Commission's grounds for the Warning.

1. PCI College must demonstrate that it is supervised by an individual or team with the appropriate combination of education, experience, and demonstrated ability to lead and manage a post-secondary educational institution in compliance with accrediting standards (*Section I (A)(1)(a), Substantive Standards, Standards of Accreditation*).
2. PCI College must demonstrate members of school management and administrative employees participate in ongoing development and training activities that support their particular roles in the school (*Section I (A)(3), Substantive Standards, Standards of Accreditation*).
3. PCI College must demonstrate that it engages in significant and ongoing institutional assessment and improvement activities appropriate to the size and scale of the school's operations and that support the management and administration of the school, as well as the quality of education provided (*Section I (B)(1), Substantive Standards, Standards of Accreditation*).
4. PCI College must demonstrate that the school continually monitors and addresses student satisfaction and student needs for services (*Section VI (A)(5), Substantive Standards, Standards of Accreditation*).
5. PCI College must demonstrate that Program Advisory Committee reviews and comments at least annually, on all required elements required for Program Advisory Committee meetings (*Section II (F)(4)(b), Substantive Standards, Standards of Accreditation & Appendix III*).
6. PCI College must demonstrate that the school has a documented process in place to verify prior work experience and academic credentials of faculty and administrators (*Section III (A)(4), Substantive Standards, Standards of Accreditation*).
7. PCI College must demonstrate that it publishes a catalog that accurately portrays the school; its educational programs, resources and facilities; and policies and procedures (*Section IV (C)(1)(a), Substantive Standards, Standards of Accreditation*).
8. PCI College must demonstrate that the school follows all applicable federal and state requirements (*Section I (D)(3), Rules of Process and Procedure, Standards of Accreditation*).
9. PCI College must demonstrate that all submissions and notifications to the Commission are organized and prepared in accordance with any specific instructions issued by the Commission (*Section I (H)(1), Rules of Process and Procedure, Standards of Accreditation*).